

# Create an ID Badge with Google Drawings



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**The Computer Classroom**

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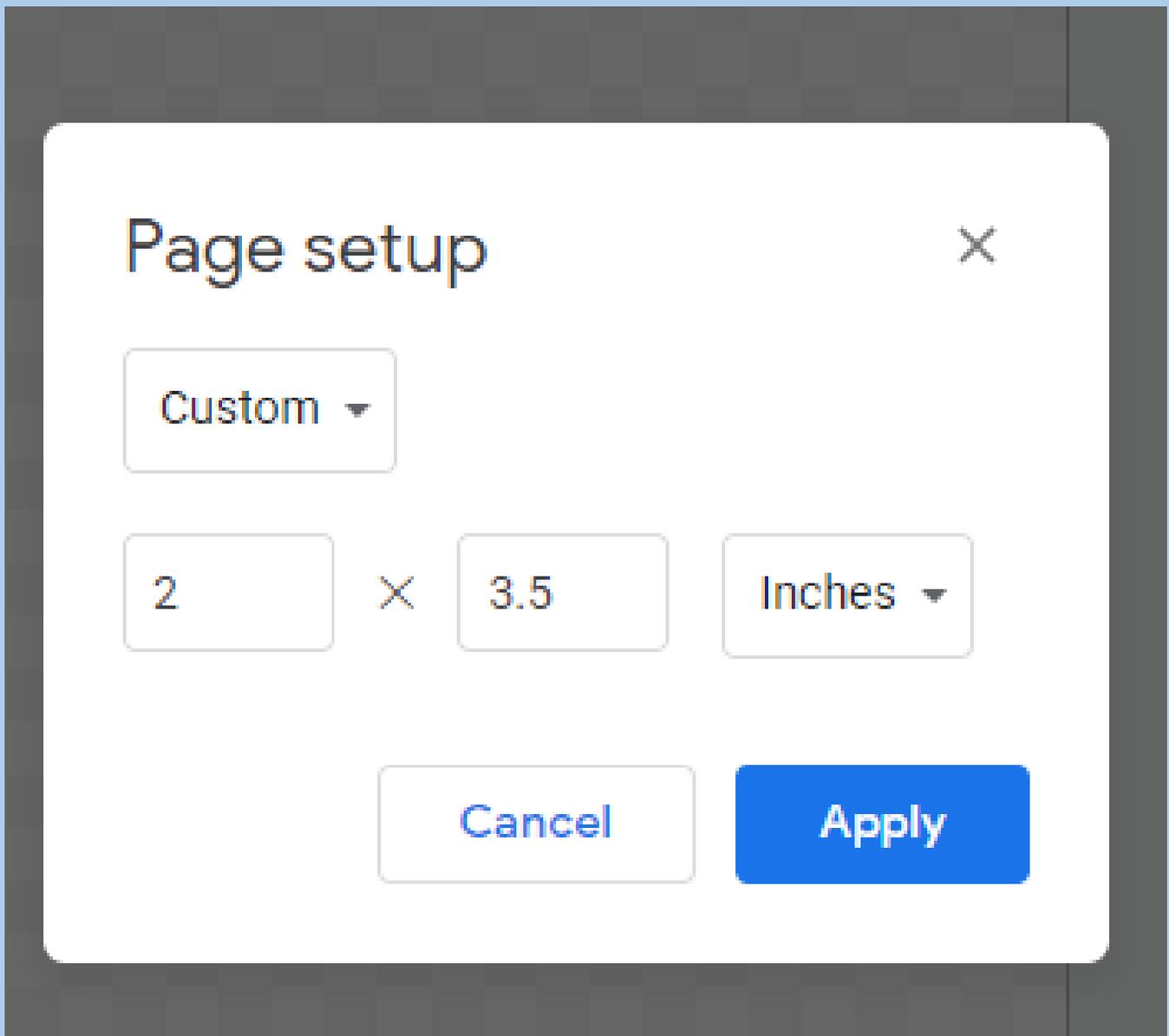
**Complete the  
Id Badge Assignment**

## **Step by Step Instructions**

- 1. Open Google Drawings.**
- 2. Click on File, go down to Page Setup. Change the page to 2” Width and 3.5” Height. This is a small business card size.**
- 3. Insert our school logo. Save the logo from our school website. Right click on the logo, save image as and save it to your drive.**
- 4. Insert your headshot.**
- 5. Type your first name only in WORD ART.**
- 6. Type #thecomputerclassroom**
- 7. Change front styles and colors**
- 8. Save.**
- 9. Save it as an image.**
- 10. Click on File, Download, jpg. Save to your drive.**
- 11. Email me this picture.**
- 12. Share your work as well.**

# TO CHANGE THE SIZE TO BUSINESS CARD

Click on File, Page Setup.



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